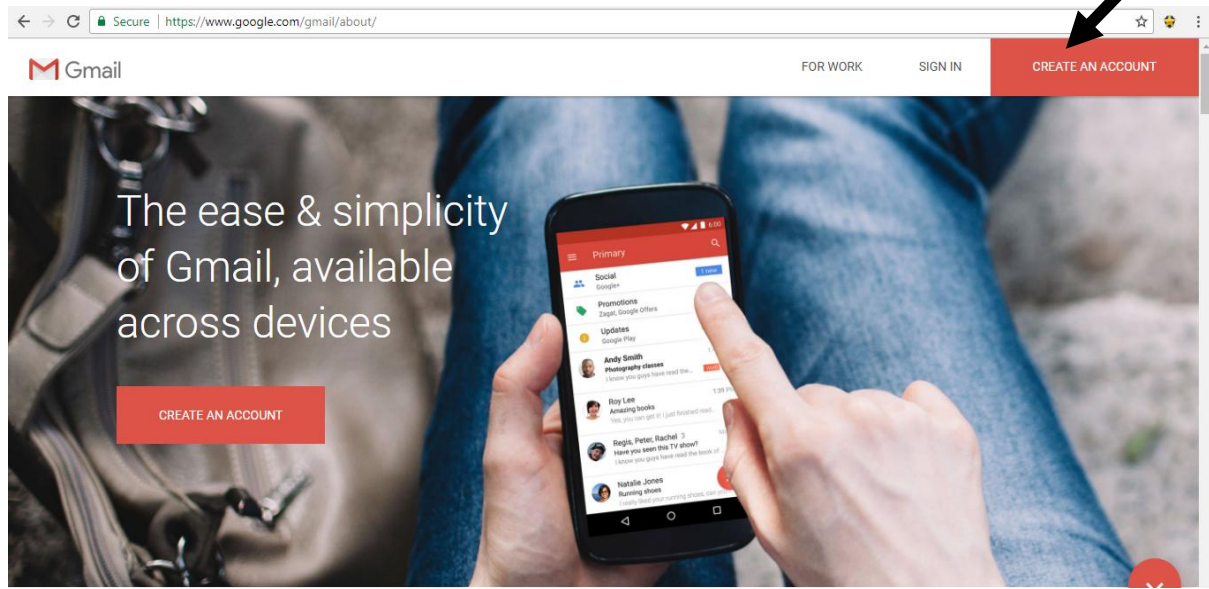


DIY Webquest.

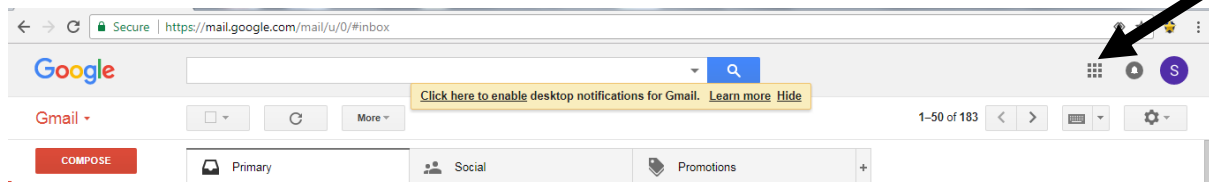
This will help teachers of Digital Media partially (or fully) check off Learning Outcomes 1.4, 1.5, 1.6, 1.7, 2.5, 2.7, 4.5, 4.6 and 4.7 of the specification

Step 1: Create a Gmail account

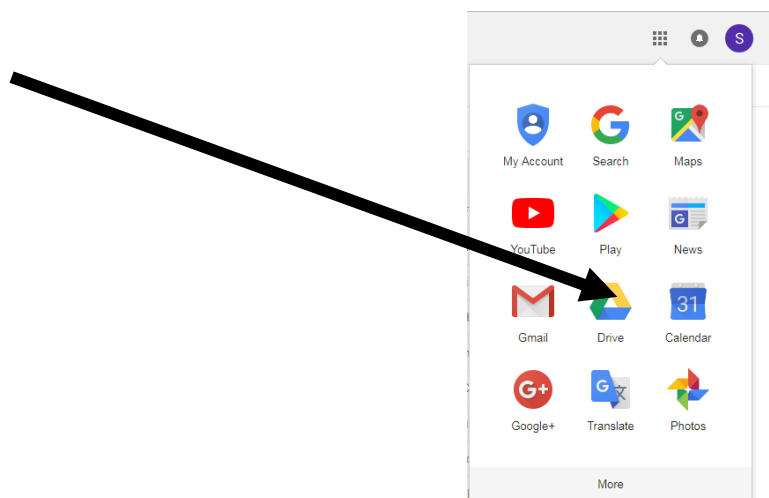


Step 2: Log into the email

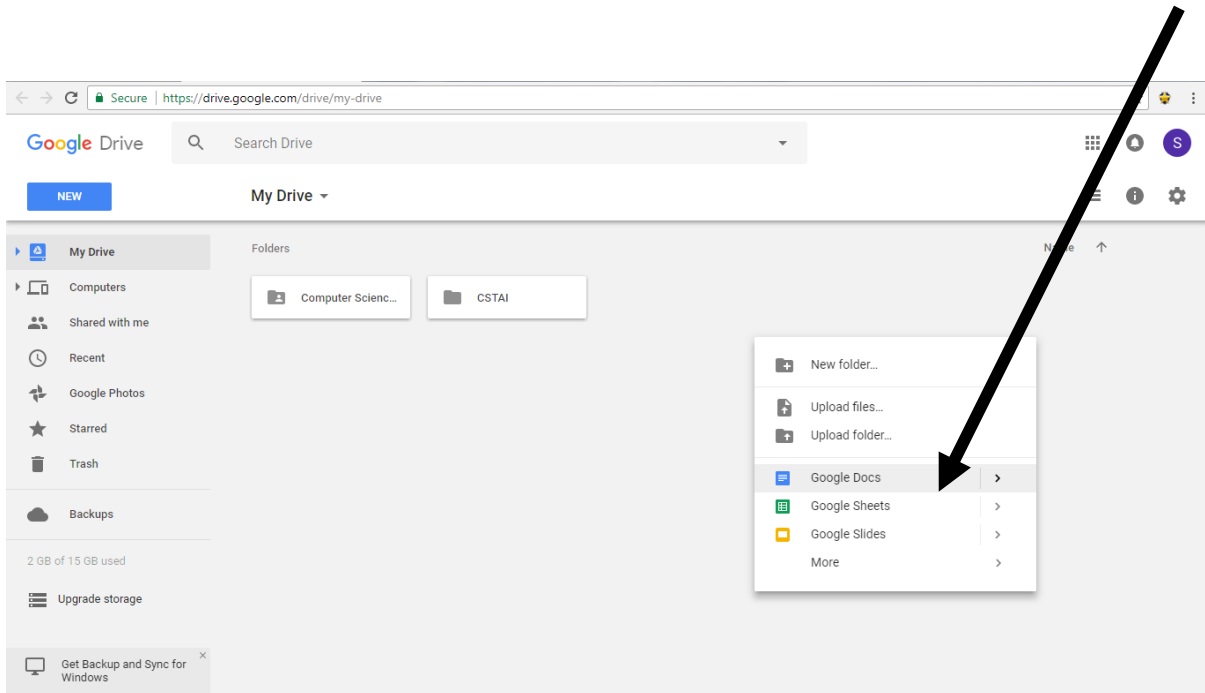
Step 3: Click on this button (9 small grey boxes together):



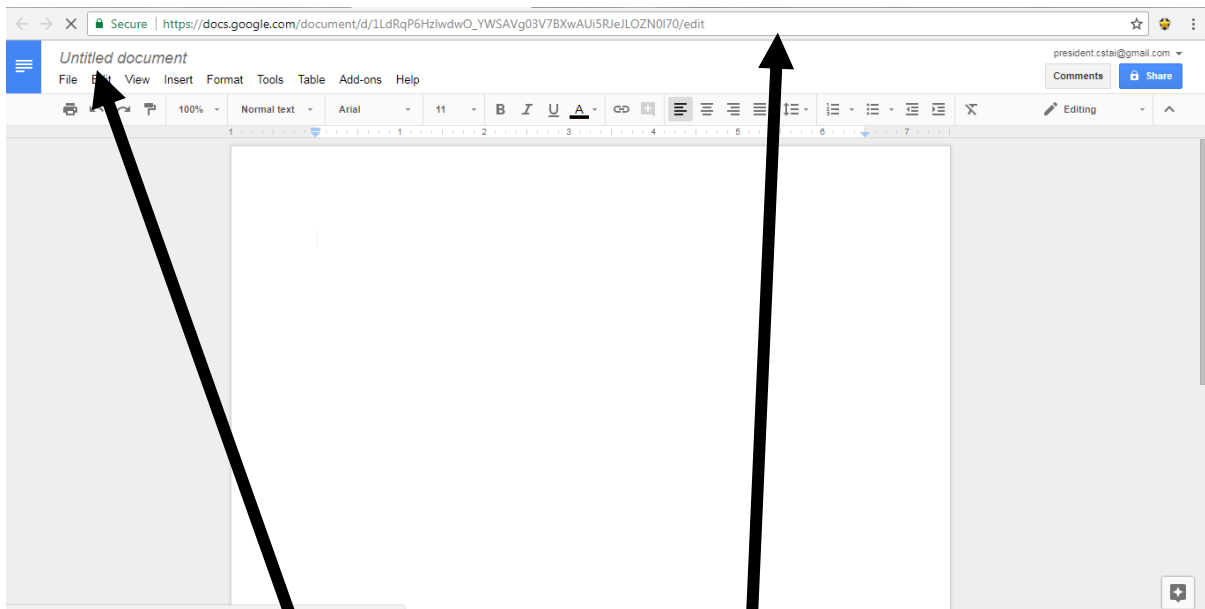
Step 4: Click on the triangle



Step 5: Right-click anywhere in the grey area and select Google Docs (like a word document, Google sheets, like Excel, and Google Slides, like PowerPoint also available)

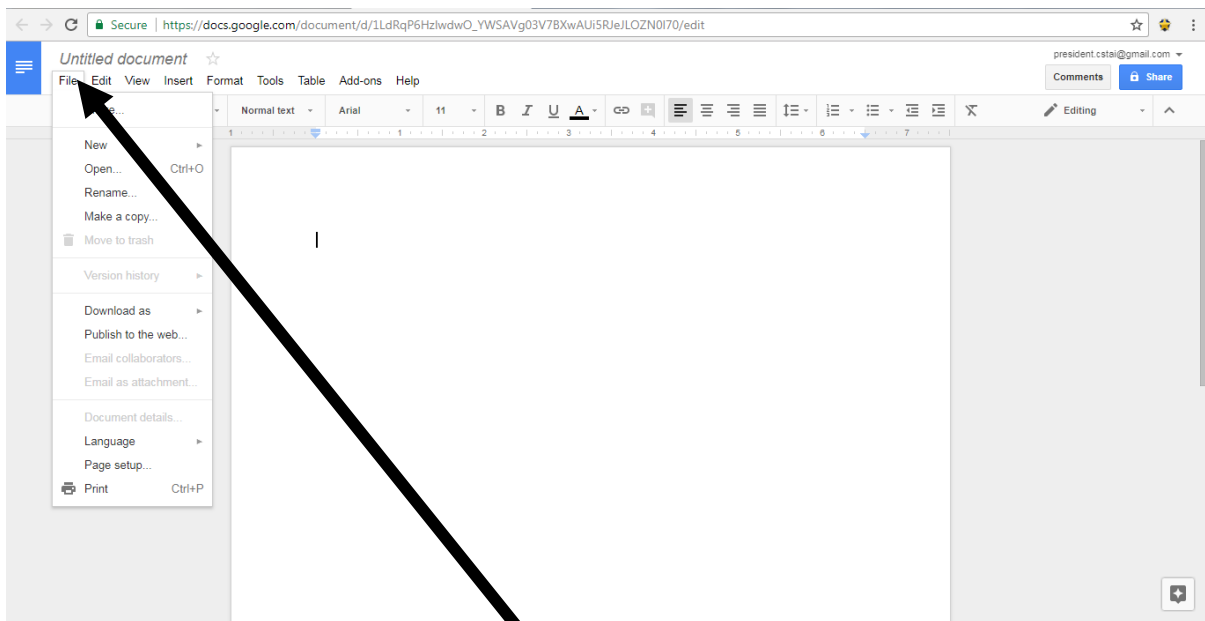


This is the thing that opens in a new window. Once it opens in a new window, it is created and created forever (unless you choose to delete it). Once you type anything, it automatically saves so you don't need to "save" as you would a normal word document.



Change the title of the document here

This is the unique URL that each document has here



By clicking on file, you can download the file you are working on as a word document... or most importantly, you can publish to the web to make you own webpage

NB: The URL mentioned above will be your way to access your published document... the problem is, this URL is very long and people can't remember this... but there is a very good way around this problem....

Go to:

<https://tinyurl.com/>

Making over a billion long URLs usable! Serving billions of redirects per month.

Home
 Example
 Make Toolbar Button
 Redirection
 Preview Feature^{cool!}
 Link to Us!
 Terms of use
 Contact Us!

Welcome to TinyURL!™

Are you sick of posting URLs in emails only to have it break when sent causing the recipient to have to cut and paste it back together? Then you've come to the right place. By entering in a URL in the text field below, we will create a tiny URL that **will not break in email postings and never expires.**

Enter a long URL to make tiny:

Custom alias (optional):
 <https://tinyurl.com/>
 May contain letters, numbers, and dashes.

10 FREE SPINS
NEW AND EXISTING CUSTOMERS
NO DEPOSIT REQUIRED

An example

Turn this URL:
https://www.amazon.com/Kindle-Wireless-Reading-Display-Globally/dp/B003FSUDM4/ref=amb_link_353259562_2?pf_rd_m=ATVPDKIK_X0DER&pf_rd_s=center-10&pf_rd_r=11EYKTN682A79T370AM3&pf_rd_t=201&pf_rd_p=1270985982&pf_rd_j=B002Y27P3M

into this TinyURL:
<https://tinyurl.com/KindleWireless>

Which one would you rather cut and paste into your browser? That's the power of TinyURL!

MICHAEL KORS ACCESS
 SHOP SMARTWATCHES
 androidwear

Once you have created your Google Doc, you can share it between students by right-clicking over the Document in your own Drive and clicking on Share... the students can all be working at the same Document at the same time on separate machines, in different rooms if needed, making team-work work very well...

Follow the instructions here:
 Put your long URL from Google Docs into the first bar, then put your own custom URL into the second bar
 Your new published document will have the address:
<https://tinyurl.com/XXXXXXX>
 Where XXXXXXXX is your own

Secure | <https://drive.google.com/drive/my-drive>

Google Drive Search Drive

NEW My Drive

My Drive

Computers

Shared with me

Recent

Google Photos

Starred

Trash

Backups

2 GB of 15 GB used

Upgrade storage

Get Backup and Sync for Windows

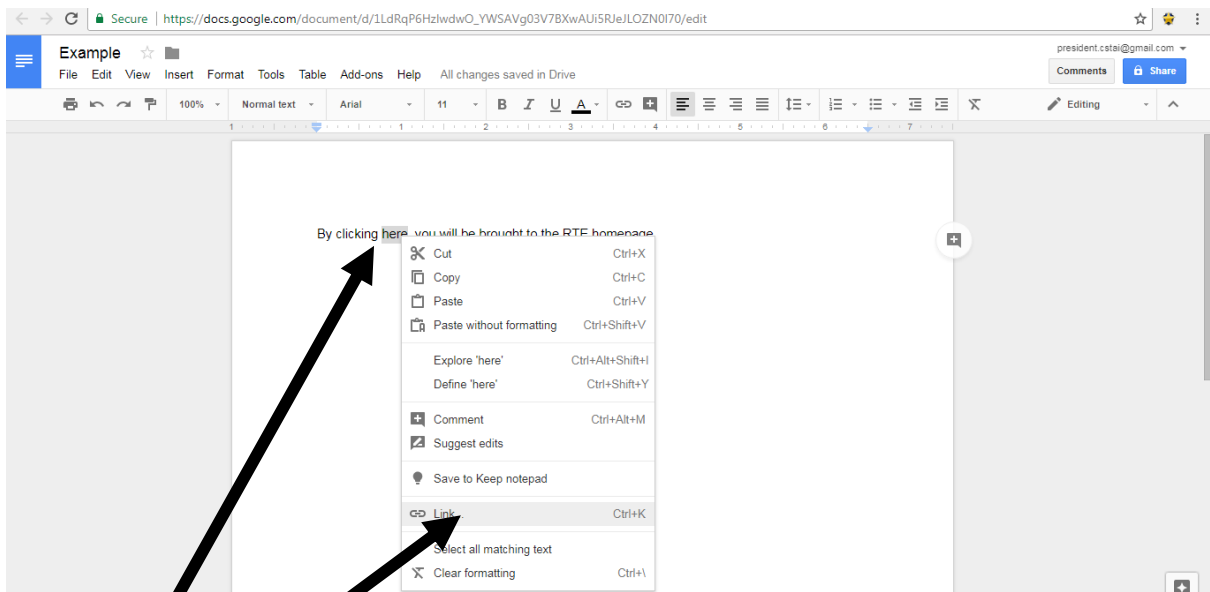
Folders

Computer Scienc... CSTAI

Files

Example

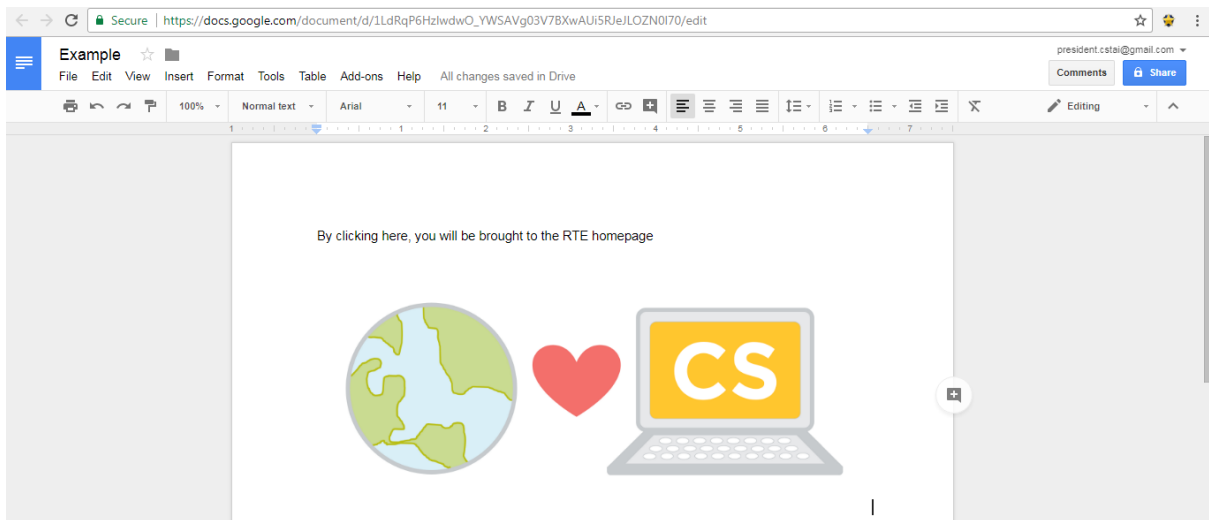
Preview
 Open
 Share...
 Get shareable link
 Move to...
 Add star
 Rename...
 View details
 Make a copy
 Download
 Remove



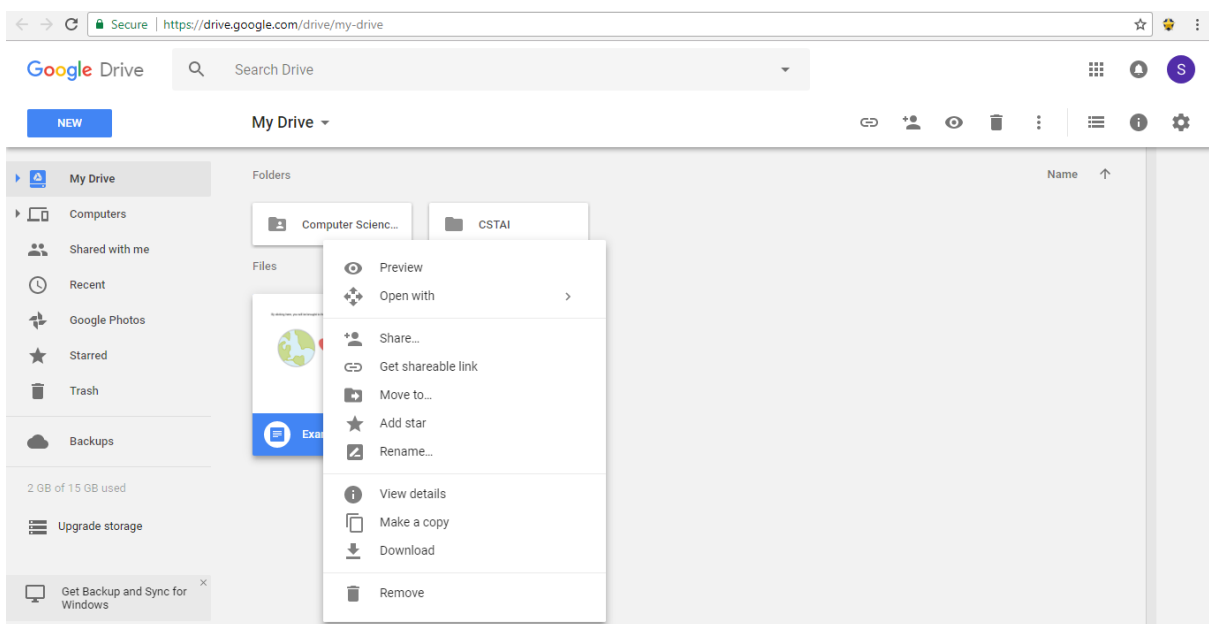
Suppose you wanted to link your webquest to an external site (RTE in the case above)... you highlight the text you want to be the link ("here" in my case), right click and select link

You will then be given the chance to enter the RTE URL from their page into the lower box, click apply, and the user will be brought to the RTE webpage when they click on the "here" word in my example





Images can also be put in by the usual method of copying and pasting from Google images or wherever. These can be also “linked” to external sites like above.



Right click over a Google Doc to get more options e.g. Rename, Delete etc etc